



Interagency Council on Homelessness (ICH) Strategic Plan Implementation

DRAFT MINUTES

WORKGROUP #1 – Housing, Homelessness Prevention and Intervention

Via Teleconference with Public Access Located At:
4126 Technology Way,
Second Floor Conference Room
Carson City, NV 89706
October 14, 2015
9:00 a.m.

I. **Introductions, Roll Call, and Announcements**

Steve Shipman called the meeting to order at 9:06 a.m. A quorum was determined by roll call.

Members Present

Stephen Shipman
Kelly Robson
Michele Fuller-Hallauer
CJ Manthe
Tony Ramirez
Michael McMahon

Others Present

Kelly Marschall

Members Absent

Kat Miller / Wendy Simons

Staff Present

Meg Matta
Cheryl Baldovi-Manville

There were no announcements.

II. **Public Comment**

There was no public comment.

III. **Workgroup Designation of Chair and Co-Chair**

The members were asked for discussion and volunteers for the positions of Workgroup #1 Chair and Co-Chair. Because housing is a major component of the workgroup goals, two names were brought forward: Ms. Manthe and Ms. Robson.

Ms. Fuller-Hallauer moved for Ms. Manthe as Chair, and Ms. Robson for Co-Chair.
Mr. Ramirez seconded, and the motion carried.

IV. Review Workgroup Critical Issues and Goals

This workgroup is a combination of Strategic Plan Issues 1 & 2:

Strategic Issue #1 – Housing

Goal 1: Preserve the existing affordable housing stock.

- Evaluate System Wide Analytic and Projection tools (SWAP tools) and determine effectiveness of statewide implementation. The workgroup will rely on the southern Nevada CoC Monitoring Workgroup for assistance.

Goal 2: Provide the resources necessary to further expand and develop the inventory by 2020.

- Secure additional transitional housing units
- Secure affordable permanent housing units statewide
- Improving access to federally funded housing assistance by eliminating administrative barriers

Goal 3: Systemically as a state, identify, standardize and promote all types of housing interventions in Nevada for subpopulations by 2017.

- Work with Bitfocus to utilize HMIS to develop a list of available housing statewide
- Providing the list as a part of coordinated entry

Strategic Issue #2 – Homelessness Prevention and Intervention

Goal 1: Expand affordable housing opportunities (including Transitional Housing (TH)) through improved targeting of current housing programs that provide rental subsidies as well as an increase in construction of new or rehabilitated housing in all communities.

- Increase rental housing subsidies to individuals and families who are experiencing or are most at risk of homelessness
- Increase the total number of affordable rental housing units constructed in rehab

Goal 2: Coordinate housing programs and agencies to provide housing mediation opportunities for individuals and families who are at-risk of being evicted.

- Identify state and local coordinated housing mediation
- Increase the number of housing firms that offer counseling regarding alternative housing options
- Increase the number of homeless providers who are able to act as intermediaries between landlords and tenants

Goal 3: Rapidly rehouse people who fall out of housing.

- Expand funding for statewide rapid rehousing
- Standardize prioritization and referral processes for rapid rehousing
- Bring rapid rehousing into coordinated entry

Goal 4: Provide cash assistance to individuals and families who are at-risk of eviction to cover

rent, mortgage, or utility arrears.

- Identify additional resources and leveraging opportunities for the provision of cash assistance to eligible clients

V. Review Decision Making Guidelines

The critical issues and goals outlined in the Strategic Plan will be the focus of the workgroup. Initial discussion needs to focus on the way to break out the work, and identifying the individuals to bring to the table to be part of the conversation. With respect to the participants' time, it was suggested to bring them in strategically throughout the stages of progress, rather than ask them to be at every meeting.

The members were asked to prepare for the next meeting by reviewing the goals and thinking about where they fit in to the overall process. The next meeting of the full cohort will be to review the goals and develop an action plan to build structure, time frames, and to schedule a roll out of deliverables. It was recommended that assignments and designation of ad-hoc groups will be done at that time, with the goal of breaking the work down into smaller pieces.

A good starting point might be the only two strategies that need to be accomplished by 6/30/2016:

- Evaluating the SWAP tool and decide if it should be used state wide
- Working with Bitfocus to develop a list of housing types available statewide

Those two strategies need to be addressed immediately and the remaining can be prioritized.

Ms. Fuller-Hallauer moved for the members to review the goals and come to the next meeting prepared to define focus on the deliverables and decide the point at which other participants need to be brought into the process. Steve Shipman seconded, and the motion carried.

VI. Determine Meeting Schedule

After some discussion, it was decided to meet Wednesday at 9:00, once a month initially. Due to the CoC and NOFA deadlines, together with the holiday, it was decided to skip November and begin in December.

Ms. Robson moved to make the first Wednesday of every month, from 9:00 a.m. to 11:00 a.m.; to skip November and starting on December 2, 2015. Ms. Fuller-Hallauer seconded, and the motion carried.

VII. Assign Contacts to Invite Participants for First Workgroup Call

The following suggestions were made for possible participants in the workgroup:

- Ms. Amy Jones – Reno Housing
- A representative from each of the Housing Authorities
- A private side mortgage lender to provide additional data – such as Ms. Nancy Brown
- Affordable Housing Developers – Mr. Mike Mullin or Mr. Matthew Fleming (Ms. Manthe and Ms. Kristen Cooper have contact information on southern Nevada developers of affordable multi-family housing)
- Ms. Kathy Thomas Gibson from City of Las Vegas

- Mr. Hill, who is involved with landlord collaboration efforts
- For rapid rehousing – Mr. Nick Lindeman from Salvation Army, USVets, City of Reno
- Recommendation from Dr. Dodge on someone from the Veterans Administration who has developed programs and have relationships with entities that can be shared with the general population
- HMIS representatives, Tory or Rob
- Contacts for the Nvhousingsearch.org website to piggy-back on the site

VIII. Public Comment

There was no public comment.

IX. Adjournment

There being no further discussion or comment, the meeting was adjourned at 9:43 a.m.